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Headteacher: Mrs T L Good BEd Hons, MA, NPQH

1st December 2023

Dear Year 3 Parents

As you are all aware Miss Minto is leaving us at the end of this term.

Recruitment in teaching mid-year is very difficult and, despite various adverts and appeals to agencies, I have not been able to source a full-time teacher who I feel would be appropriate for the class.

However, I am delighted to be able to tell you that Mrs Reed will be returning to Ongar as a class teacher from January, to teach Year 3 every morning and to be the main teacher with Year 3 on Monday and Tuesday afternoons while they take part in the learning carousel of French, PE and music. The children all know Mrs Reed as she has been teaching them on a Monday morning and has been teaching them French since the beginning of the year. There will be a thorough handover regarding the children's English and maths progress and any additional information.

Mr Good will be covering the PE element of the learning carousel that Miss Minto currently teaches and will be teaching Y3 again on a Friday afternoon providing additional consistency there.

One of the other sessions will be a PPA time, as they are in every year group, and will be covered by school staff. This leaves us one afternoon. While I cannot currently give you a definite answer regarding who is teaching here I can assure you that at present it will be a member of school staff that the children know.

Mrs Pirie and I will oversee the planning and the curriculum in Year 3 to ensure that it remains cohesive.

Thank you for your patience in waiting to hear the arrangements for next year and thank you in advance for your understanding.

Unfortunately, I am not in school at the end of today but if you wish to discuss this matter further please do not hesitate to speak to Mrs Hall and make an appointment to see me next week.

If there are any further changes I will inform you immediately.

Yours sincerely

Mrs T L Good
Headteacher